

SAFB DCCC

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ACCOUNT MANAGER	Sean Lorenz 314.440.4125
PROJECT MANAGER	John Laughlin 314.435.5628

PHASE	ADDITIONAL INFO	WEEK #:	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
			1/23	1/30	2/6	1/16	1/23	1/30	2/6	2/13	2/20	2/27	3/6	3/13	3/20	3/27	4/3	4/10	4/17	4/24	5/1	5/8	5/15	5/22	5/29	6/5	6/12	6/19	6/26	7/3	7/10	7/17	7/24
DESIGN		01/23/2026	02/27/2026																														
Discovery	Sean/Justin meet with SAFB Team	1	1/23/2026	01/23/2026																													
Design	Design, budget, and scope of work finalized	5 w	1/23/2026	2/27/2026																													
Design/Budget Presentation	Jim/Sean/Justin meet with SAFB Team	1	2/27/2026	2/27/2026																													
CONTRACT AWARD		03/31/2026	03/31/2026																														
Signed Agreements		1	4/1/2026	4/3/2026																													
KICK PROCESS/ORDER ENTRY		04/06/2026	04/20/2026																														
Internal kick off	Circadia Technology PM's introduced to SAFB lead and starts implimentation process	1	04/06/2026	04/06/2026																													
Deposit	Deposit Invoice issued standard terms are 50% deposit	1	04/08/2026	04/08/2026																													
GC, ED, Architect, IT Project review	Circadia to review complete AV system and valadation package	1w	04/07/2026	04/14/2026																													
	- Initial GC/EC review of infrastrucure needs for power, backing, conduit, core drills, IT services	1w	04/07/2026	04/14/2026																													
Design Validation/Modification	Final design period	3	04/15/2026	04/17/2026																													
Order Entry	Circadia Technology releases all mfg PO's	1	04/20/2026	04/20/2026																													
PROCUREMENT		04/22/2026	06/05/2026																														
Equipment Lead Time	Estimated Weeks of lead time - assumes regular ships of in stock equipment	6w	04/22/2026	06/05/2026																													
Open PO Summary	Weekly summary - PM will give to SAFB showing ship dates for equipment	6w	04/22/2026	06/05/2026																													
INSTALLATION		04/08/26	06/30/2027																														
Infrastructure CAD	Weeks anticipated to complete drawings for AV related power, conduit, wall backing	2w	04/08/2026	04/22/2026																													
Technology Installation	Installation days will follow construction by floor as directed by GC	6	05/04/2026	06/12/2026																													
System Commissioning	Commissioning days will follow install completion by room	3w	06/01/2026	06/22/2026																													
Walk thru with SAFB	Circadia Technology will walk through all rooms with SAFB and create a punch list	2	06/22/2026	06/23/2026																													
Final Punch List Completion	Complete punch list items	3	06/24/2026	06/26/2026																													
Training	Circadia Technology will hold training sessions	2	06/29/2026	06/30/2026																													
POST PROJECT DOCUMENTATION		06/01/2026	07/24/2026																														
User Guides	Circadia Technology will create user guides for each room	4	6/1/2026	6/30/2026																													
As Built Drawings and Code	Circadia Technology will submit as built drawings and all uncompiled code to SAFB	4	6/22/2026	7/24/2026																													

